



North Jersey Figure Skating Club Volunteer Policy

The North Jersey Figure Skating Club ("NJFSC") is organized and operated solely by the generous efforts of our volunteers. NJFSC is one of a few skating clubs that supports its skaters through generous grants. It takes an amazing amount of time and energy to fulfill the many obligations and activities of the club. Most people find it interesting and fun to get involved! You meet many people and learn a lot about the "behind the scenes" of the sport. All families in the North Jersey Figure Skating Club will be expected to volunteer in some capacity.

This policy will take effect beginning in 2018-2019 Skating year and will affect grants in the 2019-2020 skating year. Please note that volunteer hours completed at the 2018 Garden State Games in June will count towards the 2018-2019 volunteer hours calculation.

Families of Regional/Sectional/National competitors and Adult National competitors who receive a grant check from NJFSC must volunteer a minimum of 5 hours during the July 1st - June 30th Skating Season (of course, we encourage you to volunteer as much over the limit as you can). All other families must volunteer a minimum of 3 hours. Families with Regional/Sectional/National competitors and Adult National competitors that do not complete their required 5 hours will be ineligible to receive their grant check at the club sponsored send-off beginning in the 2019-2020 skating year.

However, families of qualifying competitors (Juvenile – Senior, Adult who compete at North Atlantic's, Eastern's and National's) may opt out of volunteering altogether by paying a \$300.00 donation (per family, per year) in lieu of volunteering.

Families of non-qualifying competitors (Pre-Preliminary to Pre-juvenile) may opt out of volunteering altogether by paying a \$180.00 donation (per family, per year) in lieu of volunteering.

Your time and efforts make a difference! The success and growth of the club depends on each family being committed and supporting the club through volunteer hours.

In order to keep track of your volunteer hours, please have a competition or club official sign off on your form (attached). This form can then be sent to Jennifer Utley or Jessica Baker via email (NorthJskaters@yahoo.com) to be approved and entered into the North Jersey FSC membership system under your volunteer hours.



Examples of Volunteer Opportunities*

- **Competitions & Events where volunteers are needed:** Annual picnic/Send off, Basic Skills Competitions, Garden State Games, NJ Council, and any NJFSC sponsored events.
- **Ice Monitor & Music:** 2-4 hour shifts during events/competitions or 1 hour shifts during skating shows. (adults only)
- **Judges' Hospitality:** Food planning, preparation, and presentation. Adhere to budget for competitions and test sessions. (adults only)
- **Runners:** 4 hour shifts during event (competitions and test sessions). Collect judges' sheets, take them to accountants, and post results; walk, climb stairs, suitable for skaters age 12 and up.
- **Accounting Room:** Assist Accountants with entering marks, checking totals, etc. Some copy duties may be required.(adults only)
- **Registration Desk:** during competitions and test sessions. Check in skaters during event and collect music. (adults only)
- **Announcer:** Read names of competitors/skaters. (adults only)
- **Awards:** Announce results and award medals and trophies. (adult and skater age 10 and up)
- **Gifts for Skaters & Judges:** solicit donations for thank you gifts for judges and skaters, prepare goody bags for competitors. (adults only)
- **Volunteer Coordinator:** Find volunteers and assign time slots during events and competitions. Most can be done by phone, email and sign-up genius. (adult only)
- **Rink Set-Up and Clean-Up:** Prefer Dads!
- **Fund Raising Committee:** Identify fund raising projects, secure volunteers, implement and complete fund raising projects. (adults only)
- **Website, Facebook and Newsletter:** Must be good with wordpress and constant contact. Create photo collages.
- **Service on North Jersey FSC Board of Directors:** Elected to serve on the Board of Directors qualifies the family to volunteer hours fulfillment.
- *There are many other ways to volunteer. Please contact NJFSC throughout the year for volunteer opportunities

